



Office of the Chief
Records Officer for the
U.S. Government

Sent Via Email. No Hard Copy to Follow.

September 30, 2021

Ms. Laura Besong
Department of Justice
Executive Office for U.S. Attorneys
950 Pennsylvania Avenue, NW
Washington DC 20530

Dear Ms. Besong,

The National Archives and Records Administration (NARA) has received your report documenting the theft of 11 case files from an employee's car. NARA understands that during the night, an employee's home was broken into and her car was stolen. The car was later recovered, but the files that were in the car were not recovered. NARA understands that only about 50-60% of the files were able to be reconstructed.

We understand you will be providing training on the topic of Telework and the Prevention of Unauthorized Loss and Destruction at the quarterly meeting (September 29, 2021) with nationwide Records Management staff, publish guidance on Telework and Records Management Requirements, and will continue to make sure staff understand their obligations to prevent the unlawful destruction of records, especially while on maximum telework.

Based on the information you provided in your report, NARA considers this matter resolved. NARA does request that if the files are located in the future, your agency notifies us to update this case file.

Thank you for your attention to this matter. If you have any questions, please contact me at laurence.brewer@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence N. Brewer". The signature is written in a cursive style with a large initial 'L' and 'B'.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

cc. Jeanette Plante, Department of Justice, Department Records Officer.